



## Attendance Warning Form\*

Student's Full Name: ..... ID#: .....

Faculty: ..... Major: .....

Course: .....

Title

Number

Semester/Year

Instructor's Name: .....

Previous Attendance Warnings (if any):

1) ..... Date: .....

2) ..... Date: .....

Reason(s) for issuing this warning:

.....  
.....  
.....

Student's Signature: ..... Date: .....

Instructor's Signature: ..... Date: .....

Dean's Signature: ..... Date: .....

\* Attendance warnings are issued if student's absentee themselves from classes and/or labs without proper permission from the instructor. Afer two attendance warnings.were issued, the instructor should apply for a forced withdrawal from the course for these students.

- CC:  Advisor  
 Instructor  
 Student copy  
 Student's File copy