

## Centers and Offices

Beirut Campus holds seven Centers and three offices which provide services for BAU community. These centers and offices include: Academic development and Quality Assurance center, Center for continuing and professional education, Center for consultation and Development, Human rights center, Language center, Media center, center for entrepreneurship, Technical office and Alumni and career office, International relations office.

## Services and Facilities

Beirut Campus offers various services and facilities as follows:

- Two indoor cafeterias are available to provide hot meals and snacks for students and staff at reasonable prices, in addition to an outdoor canteen that provides snacks.
- Two parking lots, with a total area of 12.200 m<sup>2</sup>, can accommodate 500 cars for students, staff, and neighboring residents
- Medical care is offered to students on emergency cases and dental care is almost free of charge;
- Wi-Fi Internet as well as I-Connect portal internet services are available for students to check email and register for courses;
- Mail and postal service as well as local and international phone services are offered to faculty, staff members and students.
- A gymnasium has been established with an area of 1000 m<sup>2</sup> equipped with most sport modern machines and offering lockers and showers.
- 5 ATM machines and a bank branch inside the campus.
- Administration and Services Building.
- A print center.
- A special structure of “Al Multaqa” building was established to be the center for cultural and art activities.

## II- DEBBIEH CAMPUS

BAU Debbieh Campus is located on the real estate number 615 in Debbieh, and it is 33 km far from Beirut Campus. The land spans an area of 1.353.739 m<sup>2</sup> with the highest point at 404 m above sea level, and the lowest point at 154 m above sea level. The total built up area is 50.740 m<sup>2</sup>.

The compound consists of three buildings for the faculties and the administration, two buildings for student dorms, two buildings for instructor dorms, a gymnasium, a mosque, an observatory, a bank teller machine, an outdoor cafeteria, and a maintenance building, an open theater and a student lounge.

Debbieh Campus encompasses three Faculties:

### **Faculty of Architecture - *Design and Built Environment***

This building is a four-storey and spans an area of 10.300 m<sup>2</sup>. It contains the administration, classrooms, five studios, a 300-seat festivities hall, three computer laboratories, and a library.

### **Faculty of Engineering and Faculty of Science**

The building is a six-storey and spans an area of 17.300 m<sup>2</sup>. It contains the administration, classrooms, one studio, 13 laboratories, four computer laboratories, a 660 m<sup>2</sup> library, a 500-seat auditorium, and two other auditoriums with the capacity of 225 seats each.

## Faculty of Science - Laboratories' Building

The building is a four-storey and spans an area of 6.500 m<sup>2</sup>. It contains classrooms, 15 laboratories, and four computer laboratories.

## Services and Facilities

Debbieh Campus offers various services and facilities which are:

- An ATM machine;
- An observatory that offers astronomical observations;
- A fully equipped clinic for first aid and emergency cases;
- Three restaurants, one outdoor and two indoor, that offer a variety of meals;
- Four parking lots with a capacity of 600 cars;
- A print Center of an area of 200 m<sup>2</sup> to offer all kinds of printing and stationery services to students;
- Wi-Fi internet for all students;
- A basketball court together with its en-suite bathrooms;
- A multi-activity gymnasium of an area of 4.900 m<sup>2</sup>. It encompasses a multi-purpose playground with bathrooms, fitting rooms, and administrative rooms in addition to rooms for other sports activities;
- A football pitch that meets the international criteria with racing tracks around;
- A fully equipped site for scouting campers and roamers at the University as part of sporting activities;
- Ongoing bus-shuttle services between Debbieh campus and Beirut campus;
- Two dorms for boys and girls with an area of 8.020 m<sup>2</sup> and capacity of 365 students;
- Two dorms for instructors with an area of 1.570 m<sup>2</sup>;
- Faculty of Human Sciences and Design Building with an area of 15000 m<sup>2</sup>, four storey;
- 2 power station;
- 2 Sewage treatment;
- Natural lake area 3000 m<sup>2</sup> capacity of 35000 L;
- 2 water well;
- Administration and services building;
- A Mosque.

## III- TRIPOLI BRANCH CAMPUS

BAU Tripoli Branch Campus is located in Basateen Al Mina area next to the Olympic Stadium.

It is 88 km far from BAU Campus in Beirut. The Land spans an area of 15.540 m<sup>2</sup> and the total built area is 35.594 m<sup>2</sup>. The compound consists of an administration building and five buildings for the faculties each has a basement, a ground floor, and three storeys with a parking lot capacity of 52 cars.

Tripoli Campus houses five Faculty branches:

Faculty of Business Administration

Faculty of Architecture- *Design and Built Environment*

Faculty of Engineering

Faculty of Science  
Faculty of Health Sciences

All of these Faculties are equipped with the required auditoriums, classes, studios, staff rooms, cafeteria, sports and festivities halls, computer lab and laboratories.

## Services and Facilities

BAU Tripoli Campus offers various services and facilities as follows:

- Outdoor basketball court and an indoor multipurpose hall for sport activities;
- A fully equipped cafeteria;
- A central library for all Faculties with an area of 575 m<sup>2</sup>;
- A print center of an area of 125 m<sup>2</sup> to offer all kinds of printing and stationery services to students;
- Wi-Fi internet is available for all students;
- An ATM machine;
- A bank Branch inside the campus;
- A common room for all Faculties with an Area 245 m<sup>2</sup>.

## IV- BEKAA CAMPUS

BAU Bekaa Campus is located in Jdeita real estate. It is 45 km far from Beirut Campus and only one km away from Chtaura on the International Damascus Road.

The land spans an area of 183.391 m<sup>2</sup>. Its main frontage extends 150 m along the International Damascus Road and is 890 m above the sea level with a total built area of 1.563 m<sup>2</sup>.

BAU has apportioned two distinctive locations for the Research center for Environment and Development and the Alumni Club.

Recently, a new branch has been licenced including four faculties:

Faculty of Business Administration  
Faculty of Architecture- *Design and Built Environment*  
Faculty of Engineering  
Faculty of Health Sciences

## Research Center for Environment and Development

- The Center is a two-story building topped with red bricks. Each floor is 710 m<sup>2</sup>;
- The ground floor comprises a reception lobby, three rooms for administration, three research laboratories, and two lecture rooms. All are equipped with the necessary facilities;
- The upper floor comprises of a reception lobby, three rooms for administration, three multipurpose halls, and a lecture room. All are equipped with the necessary facilities;
- A parking lot with a capacity of 51 cars.

The Center conducts research on natural resources and thrives to contribute to community development of the Bekaa district.

## Alumni Club

- The Alumni club spans an area of 143 m<sup>2</sup>. Its interior has been redesigned to contain two rooms for administration, a big lobby for reception and meetings, in addition to a kitchen and bathrooms;

- On the land surrounding the club, there is a swimming pool, shaded benches, a distinguished Japanese house, public bathrooms, and aisles.
- A parking lot with capacity of 62 cars has been erected.

The club outdoor area is a venue for the graduates to meet and hold cultural and social events.

All of these Faculties will be equipped with the classes, studios, staff rooms, cafeteria, sports and festivities halls, computer lab and laboratories.

## **Services and Facilities**

BAU Bekaa Branch Campus will offer various services and facilities as follows:

- Sports facilities;
- A fully equipped cafeteria;
- A central library for all Faculties;
- A print center to offer all kinds of printing and stationery services to students;
- Wi-Fi internet;

## Center For Continuing and Professional Education (CCPE)

### Introduction

BAU CCPE was established in September 2014 at Beirut Arab University as one of BAU's divisions for community service through life-long learning.

### Vision

The Center for Continuing and Professional Education at BAU strives to be a leading unit for supporting excellence in life-long learning and continuing education in Lebanon and the Middle East and North Africa (MENA) region.

### Mission

The mission of the CCPE is to achieve excellence in supporting the lifelong educational learning and training needs of professionals in diverse fields with various levels of expertise and age groups to improve the life of the citizens of Lebanon and beyond.

### Objectives

- Enforcing the link between the university and the community, and enhancing the prospects for communication and cooperation between them, through the organization and execution of continuing education courses.
- Contributing to the efforts for sustainable human development by employing the capabilities and expertise of the university academic and technical disciplines relevant to systems in existing faculties for satisfying the professional development needs of the community.

### Services

- Coordinating, planning and offering standard and customized courses, seminars, and training programs for the university staff, students, public and private sector, NGOs, international institutions and individuals in the fields they need.
- Developing programs for all age groups and in all desired fields that are instructional and entertaining, and that aim at improving mental and physical health, increasing citizenship responsibilities, and supporting society needs.
- Establishing cooperation and information exchange with similar domestic and international institutions and Centers.
- Organizing continuing education, public education, on the job training, planned vocational and non-vocational seminars, workshops on demand, and public conference activities on the basis of "education for everyone" and "lifelong learning" principles and making publications on and issuing certificates for such activities.
- Running other activities in the scope of continuing education.

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## Center For Entrepreneurship (CFE)

### Introduction

BAU CFE was established in September 2011 at Beirut Arab University as one of BAU's divisions for social responsibility.

### Vision

CFE is well positioned to carve the reputation of a leader in entrepreneurship activities in the areas of creative economy and green industries. It aims at being recognized as a leading Center in entrepreneurship research, education and outreach. To that end, the knowledge generated through the CFE could result in the creation of business-information centers and incubators.

### Mission

The mission of CFE is to support and host opportunities for the largest number of potential entrepreneurs as well as growing enterprises operating in all domains. The mission is to build capability and inspire not only BAU students to become the next generation of entrepreneurs but also the community at large to include the youth, youth with disabilities, women, and the retired.

### Objectives

The CFE aims to promote the culture of entrepreneurship through identifying the individuals with entrepreneurial potential, providing them with a lot of relevant input, expanding their repertoires, and equipping them with skills relevant to entrepreneurship implementation in an integrated manner. Consequently, the CFE will be enhancing entrepreneurship competencies and consequently practices, namely:

- Helping the University to achieve its mission and its vision.
- Enhancing entrepreneurship education and practice worldwide through the utilization of modern approaches.
- Providing all technical support for the successful of presentation of the submitted projects.
- Highlighting scientific research in all fields.
- Building capacity by developing successful external outreach activities.
- Engaging stakeholders inside and outside BAU.

### Services

CFE offers:

- Counseling: Facilitating the access to our vast knowledgebase, we can address our tenants' needs that range from innovative thinking to technical expertise and problem-solving skills.
- Training and Coaching: The team of specialists provide the tenants with theory followed directly by observed and evaluated training.
- Funding: Available to SMEs, are funding opportunities, known by CFE, to access all applied research, and reach expert staff and graduates.
- Incubation: CFE offers virtual incubation as short-term hot desk facilities so the tenant can have a tryout before taking initial capital investment.

- Matching: CFE provides tools for both founders and funders to communicate more efficiently and manage what is needed for a successful outcome: producing new shining stars.

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## Academic Development and Quality Assurance Center (ADQAC)

### Introduction

The Academic Development and Quality Assurance Center was established in 2007 aiming at providing a technical support in the field of Quality Assurance to all constituents of the University and proposing developments of curricula and assessment methods in accordance with quality assurance criteria adopted at higher education institutions.

### Vision

Excellency of the University in the areas of teaching and learning, scientific research and community services.

### Mission

The Academic Development and Quality Assurance Center is committed to monitor and follow up the implementation of teaching and learning, scientific research and community services, according to the international quality assurance standards at higher education institutions.

### Objectives

The Academic Development and Quality Assurance Center aims at evaluating the University academic performance, developing the educational and research policies, and enhancing community services and environmental development through the following objectives:

- 1- Assisting the University to achieve its mission and vision.
- 2- Proposing advanced academic programs to meet the market demands, and to increase the competitiveness of the University among its peers of local, regional and international higher education institutions.
- 3- Developing the up-to-date educational policies at BAU and review the implemented quality assurance system to achieve excellence in education.
- 4- Supporting the educational process through assessing the inputs and outputs of Key Performance Indicators (KPIs) of the educational process (academic staff members, non-academic staff members, students, graduates, external stakeholders, ...etc).
- 5- Assisting in the adaptation of graduates to have the professional skills as well as skills in research and entrepreneurship.
- 6- Promoting the cooperation with the community through Faculties' Advisory Committees and University Centers.

### Services

- 1- Monitoring the implementation of up-to-date techniques in teaching, learning and research, and assisting faculty members and students on the use of appropriate techniques in teaching

- and learning process, in order to achieve the intended learning outcomes.
- 2- Providing Faculties with technical support related to the assessment of teaching and learning processes.
  - 3- Supporting Faculties' programmes to get international accreditation.
  - 4- Supporting student-centered learning system.

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## Language Center (LC)

### Introduction

The Language Center was founded at the beginning of the academic year 2008-2009. It is located in Beirut Campus. The Center is an independent unit that is directly administered by the University President. It was established to satisfy the needs of English language proficiency due to the alteration of the medium of instruction to English and due to the requirements of the job market, the thing which adds to the benefit of the local community as a whole.

### Vision

The Language Center aims to become a Center of excellence in the region and internationally where the teaching and learning of languages is concerned.

### Mission

In keeping with BAU's vision of providing excellence in education and knowledge advancement through research and serving the region and the international community, the Language Center fulfills the essential role of equipping high-achieving university bound students, in all programs and at all levels, with the various language communication proficiency skills and with cultural awareness for coping with contemporary demands in order for them to become interactive, productive and cooperative individuals in the global community.

### Objectives

The Language Center aims at enhancing the target language skills among learners in order to be able to use it fluently at both the communicative and the academic levels. Therefore, the scope of objectives covers the following:

- Promote competence in multi-lingual and intercultural communication.
- Support the overarching academic objectives of BAU.
- Provide BAU students and the general public with first-rate language instruction services.
- Improve students' linguistic competence in English and/or French and sharpen the skills necessary for academic purposes.
- Meet the language needs of matriculated national and international students at BAU.
- Offer tailored courses to meet the special needs of students.
- Participate in local and international conventions, conferences, seminars and workshops related



## Introduction

to education and language learning.

- Provide Arabic language programs through the TAFL division to meet the needs of expatriate and foreign students.
- Establish communication venues with other institutions interested in languages, whether teaching or learning, to further cultural and educational exchange.
- Offer scientific and systematic consultations related to educational techniques and teacher training.

### Services

- Offer and conduct Intensive English/French Courses in the three campuses.
- Offer and conduct TAFL courses (Teaching of Arabic for Speakers of other Languages).
- Offer and conduct other language courses such as Spanish in addition to prospective courses in German and Italian.
- Set BAU's English Language Entrance Exam.
- Set and administer the English Language Placement Test for external students.
- Conduct workshops for in-house and external instructors on the recent trends in education.

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## Human Rights Center (HRC)

### Introduction

The Human Rights Center at Beirut Arab University (HRC-BAU) was established in 2009 as a specialized center independent of all the faculties and departments at the university.

### Vision

Years from now the Center will have helped create a more harmonious community by exposing youth in Lebanon to human rights and helping them understand violations while acquiring the education, skills and resources necessary in an attempt to create the desired change and build a better future.

### Mission

The HRC- BAU is a university initiative that assists students, and accordingly their communities, to a better understanding of their rights through raising awareness in the course of formal and non formal methods, thus complementing their education all through university for years and years after. The center also strives to partner with national and international institutions and NGO's, and achieve its objectives through empowerment skills, access to data, students' development activities, and communal interaction.

### Objectives

The Center strives to partner with national and international institutions and NGO's, and achieve its objectives through empowerment skills, access to data, students' development activities, and communal interaction.

## Services

The Human Rights Center offers:

- 1- Annual Regional Summer Courses on Human Rights;
- 2- Annual NGO Fairs;
- 3- Training courses and workshops that focus on various human rights related topics;
- 4- Moot court competitions;
- 5- Model of International Criminal Court;
- 6- Exchange programs;
- 7- Projects affiliated with the Legal clinics;
- 8- Open discussions and debates;
- 9- Screening of human rights related movies;
- 10- International and national conferences related to human rights issues;
- 11- Researches and country mappings.

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## Media Center

### Introduction

The Media Center was established in the 2007 to coordinate and expand media training activities at the University for students majoring in Mass Communication.

### Vision

The Media Center aspires to be one of the foremost departments of mass communication and Media production by offering training programs based on quality education, scientific research, and international broadcast standards.

### Mission

The Media Center seeks to provide students in the Mass Communication Division with a general training on the media equipment. Our aim is to expand our students' horizons with extra knowledge and skills at utilizing technology for them to have more chances to occupy various positions in the mass media industry. By extending its vision, the Media Center offers various workshops that are available to students from inside and outside the University.

### Objectives

- 1- Increase technical media skills of Mass Communication Students;
- 2- Provide training sessions for interested people in the media domain;
- 3- Serve as the only source of media archives for the University;
- 4- Enhance the Center's audio-visual equipment through continuous upgrading;
- 5- Use the Center as a production house as a result of joint ventures with TVs and media specialists.

## Services

The Media Center offers:

- 1- A compelling facility with best support and prices to TVs and independent Producer;
- 2- Professional workshops with skilled trainers in their fields;
- 3- Training for the Mass Communication students;
- 4- Media coverage for the University events;
- 5- Graphic Design that includes Concept Design, Illustration, Photo Retouching, Layout, and Print finishing.

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## Research Center For Environment and Development (RCED)

### Introduction

Research Center for Environment and Development (RCED) in Bekaa was established in 2011 in the context of Beirut Arab University efforts to build a sensible society, promote environmental equilibrium, and serve communities of rural regions. RCED stands as a platform to address aspects and tackle problems of environment and contribute to the appropriate management of natural resources and sustainable development of the country. As such, the ecological approach utilized by RCED treats the social, biological, and physical determinants of environmental protection as key goals of development.

### Vision

RCED is envisaged to serve Lebanon through advancing knowledge and improving abilities to address the pressing challenges of environment and development with the spirit of sensible and sustainable use of ecosystem services.

### Mission

RCED, with its multidisciplinary dimensions, aims to perform and stimulate high quality and creative endeavors to understand and recommend appropriate management approaches to various threats and challenges of Lebanon's natural resources. RCED focuses on fostering the participation and engagement of community members and gender equity through integrated research strategies that go beyond the scientific laboratory research framework to involve the socioeconomic aspects of sustainable development. This requires the coordination of social and natural science, applied integrated research, and innovative community engagement approaches with active mutually beneficial partnerships both in and outside BAU.

### Objectives

- Conduct applied research to conserve natural resources towards the sustainable use and community development;
- Provide applied research internships for undergraduate and graduate students;
- Stimulate participation in national and international cooperation programs and interdisciplinary collaborative research networking;

- Establish community outreach programs and engagement activities;
- Enhance community environmental and public health awareness.

## Services

- 1- Water quality analysis;
- 2- Expert consultancy in Industrial water treatment;
- 3- Plant material of Lebanese medicinal plants;
- 4- Women empowerment and capacity building training;
- 5- Information Resources for local community;
- 6- Student Internship programs

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## Center For Consultations (CC)

### Introduction

The Center for Consultations and Studies CCS at BAU was established in 1998 to create a link between the university and all sectors within the Lebanese community. The center deploys the resources and capabilities available at BAU and offers consultancy and quality control services as well as specialized professional training programs specific to the needs of organizations and institutions.

### Vision

The Center for Consultations aims to achieve national and international eminence in various fields and to be recognized for its excellence and innovation in research and consultation.

### Mission

The Center for Consultations at Beirut Arab University is dedicated to provide high quality consultation services and technical testing leveraging the extensive background of its experts and their cutting-edge experience in international consultancy and technical assistance.

### Objectives

The objective of CC is to create a link between the University and society at large, and employ the university expertise in the service of the different social sectors. Therefore, the objectives of the Center are:

- Conduct master and detailed planning studies and guidelines for the General Directorate of Urban planning.
- Offer consultancy services for the Lebanese local municipalities.
- Provide all civil works related to structures, highways, airports and harbors, water purification stations, and surveying works by GPS technology with appropriate planning and designing.
- Offer quality control and laboratory analysis services.

## Services

### ***Consultations and Technical Testing***

CC is a recognized leader in international consulting and technical testing. The Center teams are at work in countries across the Middle East, Arabian Gulf and Africa. The Center maintains a large group of multi-disciplinary experts from Beirut Arab University who have years of experience in international consultancy and technical assistance. The areas of consulting and technical assistance are:

- 1- Architecture and Urban Planning
- 2- Engineering Services
- 3- Consultation and Environmental Research
- 4- Medical and Pharmaceutical Services
- 5- Administrative Development and Feasibility Studies
- 6- Arbitration and Legal Counseling

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## Alumni and Career Office

### Introduction

To meet the needs of graduates and keep up with their aspirations, hopes and support them; Beirut Arab University has established the Alumni and Career Office in order to accompany their steps towards success and to create good work opportunities for graduates.

### Vision

Act as a strong and effective binding between the university and its graduates and between the university and the community.

### Mission

- 1- Maintain continuous communication with university graduates.
- 2- Meet notable university graduates and urge them to provide moral and financial support.
- 3- Prepare graduating students to move from the learning environment to the professional environment.
- 4- Strengthen relations with alumni.

### Objectives

- 1- Gather university graduates in Lebanon and abroad.
- 2- Help graduates organize their relations with professional orders and unions.
- 3- Encourage graduates to cooperate with each other in terms of unifying existing goals and help new graduates to find the suitable job.
- 4- Study of the labor market and pursue opportunities and jobs available in and outside Lebanon.
- 5- Support graduates morally, culturally, socially and develop their energy.
- 6- Urge graduates to form lobbies such as alumni associations or communities in Lebanon and abroad, communicate with existing associations to support the university and its continuous development.

## Services

- 1- Relaying job vacancies to students on daily basis.
- 2- Offering ID cards that will be used in all university facilities, libraries, fields and sport halls.
- 3- Informing all alumni about university activities and events of the university.
- 4- Celebrating an honoring day for alumni.
- 5- Providing Internship and training for graduating students.
- 6- Organizing social events for alumni and encourage them to participate in various university events.
- 7- Benefiting from alumni experiences through organizing lectures delivered by prominent and notable alumni.
- 8- Keeping all records of graduates and update them.
- 9- Organizing the annual job fair that is held at BAU premises that gathers a good number of companies seeking to hire our alumni.

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## Technical Office (TEC)

### Introduction

The Technical Office was established in 2008 to support BAU's outcome. It is committed to provide technical support through reports and publications in collaboration with academic and non-academic staff.

### Vision

To achieve excellence in the publication and dissemination of information and produce internal and external reports and publications of high international standards with the aim of promoting a positive image of the University.

### Mission

To provide high quality technical support through cooperating with the academic and non-academic staff by collecting and storing information as well as preparing and distributing publications and reports inside and outside BAU.

### Objectives

- Achieving good governance standards in practice.
- Serving as a centralized source of trusted information and University publications.
- Seeking innovation and excellence in executing reports and publications.
- Promoting academic development and reinforcing BAU's belief in promoting a rich University life.
- Setting smart objectives for maintaining quality and managing time.
- Creating an effective communication and engagement strategy with internal and external parties.

## Services

- Providing official up-to-date information about BAU to both internal and external sectors.
- Improving the quality of reports and publications through following up on the latest trends in structuring and editing to achieve workplace efficiency.
- Collaborating with the academic and non-academic staff to enhance the quality of reports and publications.
- Managing photo selection and supervising the layout and printing processes.
- Introducing innovative ideas and gathering necessary information to make sound decisions in publication.
- Offering technical support and archiving BAU publications as hard copies under appropriate storage conditions.
- Arranging the dissemination of office hard copy publications and resources when required.
- Establishing short-term and long-term publication schedules for all editorial projects.
- Revising and proofreading projects for accuracy, clarity, and consistency of content.
- Assisting in implementing the Visual Identity inside the University.

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## International Relations Office (IRO)

### Introduction

The International Relations Office at Beirut Arab University was established on July 2011 within the framework of TEMPUS-TIES Project.

### Vision

The International Relations Office (IRO) at Beirut Arab University aspires to promote the University's international image as a global center of excellence in teaching and research and to support the quality of knowledge through global partnerships and mobility of students and staff.

### Mission

The International Relations Office (IRO) at Beirut Arab University is responsible for establishing, managing and monitoring cooperation agreements and international projects with international institutions and for supporting exchange programs for students and staff. The office is also responsible for sustaining relationships with partners and representing the university abroad.

### Objectives

- To strengthen academic cooperation with international higher education institutions.
- To promote an internationalization culture at BAU.
- To make BAU visible at the international level.
- To facilitate the mobility of international staff and students.
- To support international multidisciplinary research.

## Services

- Initiating cooperation with institutions of higher education by signing international accords and agreements, strengthening, and maintaining agreements with existing partners through continuous and dynamic collaboration.
- Organizing joint projects, seminars and conferences with international partners.
- Promoting mobility programs in the university campuses.
- Following up and orienting students and staff in the mobility process.
- Monitoring and publicizing the main resources of publications from the international projects.

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## Information Technology Administration

### Introduction

The Information Technology Administration (IT) aims to provide services comparable to international standards. The mission of the Information Technology Administration (IT) is to offer support information technology architecture and accompanying services that support BAU's vision, mission, and goals. The IT commits itself to provide innovative, quality and sustainable solutions and services that meet the changing needs of the University to keep abreast with the demands of the society.

### Objectives

- Provide effective technological support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the University.
- Promote and facilitate the effective integration of technology into the basic mission of the University through planning, programming, training, consulting, and other support activities.
- Develop, enhance, and manage the university's enterprise networks to provide high speed, transparent, and highly functional connectivity among all information resources.
- Develop and maintain highly effective, reliable, secure, and innovative information systems to support instructional, administrative and research functions.
- Facilitate the collection, storage, security and integrity of electronic data while ensuring appropriate access.
- Promote new uses of information technology within the institution through the support for exploratory and innovative applications.
- Provide fast and reliable access to all information systems.

### Services

The Information Technology Administration is responsible for the day to day running of the University electronic communication network (intranet and internet) which links all campuses of the University to a central network station located in the main campus. The Administration is



also in charge of keeping and maintaining student records through the Student Management Information System Banner, through which all student-related operations and processes are performed, such as acceptance processes, registration processes, fees, grades and transcripts etc. Also, the Administration is responsible for the University Portal (i-connect) through which the students can communicate with the University administration and vice versa, perform on-line registrations, create virtual communications channels with instructors and colleagues in a paperless electronic environment. In addition to this, the administration is responsible for the development and maintenance of the University Website.

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