

Center For Continuing & Professional Education (CCPE)

Introduction

BAU CCPE was established in September 2014 at Beirut Arab University as one of BAU's divisions for community service through life-long learning.

Vision

The Center for Continuing & Professional Education at BAU strives to be a leading unit for supporting excellence in life-long learning & continuing education in Lebanon & the Middle East & North Africa (MENA) region.

Mission

The mission of the CCPE is to achieve excellence in supporting the lifelong educational learning & training needs of professionals in diverse fields with various levels of expertise & age groups to improve the life of the citizens of Lebanon & beyond.

Objectives

- Enforcing the link between the university & the community, & enhancing the prospects for communication & cooperation between them, through the organization & execution of continuing education courses.
- Contributing to the efforts for sustainable human development by employing the capabilities & expertise of the university academic & technical disciplines relevant to systems in existing faculties for satisfying the professional development needs of the community.

Services

- Coordinating, planning & offering standard & customized courses, seminars, & training programs for the university staff, students, public & private sector, NGOs, international institutions & individuals in the fields they need.
- Developing programs for all age groups & in all desired fields that are instructional & entertaining, & that aim at improving mental & physical health, increasing citizenship responsibilities, & supporting society needs.
- Establishing cooperation & information exchange with similar domestic & international institutions & Centers.
- Organizing continuing education, public education, on the job training, planned vocational & non-vocational seminars, workshops on demand, & public conference activities on the basis of "education for everyone" & "lifelong learning" principles & making publications on & issuing certificates for such activities.
- Running other activities in the scope of continuing education.

Contact Us

CCPE@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2609

Center For Entrepreneurship (CFE)

Introduction

BAU CFE was established in September 2011 at Beirut Arab University as one of BAU's divisions for social responsibility.

Vision

CFE is well positioned to carve the reputation of a leader in entrepreneurship activities in the areas of creative economy & green industries. It aims at being recognized as a leading Center in entrepreneurship research, education & outreach. To that end, the knowledge generated through the CFE could result in the creation of business-information Centers & incubators.

Mission

The mission of CFE is to support & host opportunities for the largest number of potential entrepreneurs as well as growing enterprises operating in all domains. The mission is to build capability & inspire not only BAU students to become the next generation of entrepreneurs but also the community at large to include the youth, youth with disabilities, women, & the retired.

Objectives

The CFE aims to promote the culture of entrepreneurship through identifying the individuals with entrepreneurial potential, providing them with a lot of relevant input, expanding their repertoires, & equipping them with skills relevant to entrepreneurship implementation in an integrated manner. Consequently, the CFE will be enhancing entrepreneurship competencies & consequently practices, namely:

- Helping the University to achieve its mission & its vision.
- Enhancing entrepreneurship education & practice worldwide through the utilization of modern approaches.
- Providing all technical support for the successful of presentation of the submitted projects.
- Highlighting scientific research in all fields.
- Building capacity by developing successful external outreach activities.
- Engaging stakeholders inside & outside BAU.

Services

CFE offers:

- Counseling: Facilitating the access to our vast knowledgebase, we can address our tenants' needs that range from innovative thinking to technical expertise & problem-solving skills.
- Training & Coaching: The team of specialists provide the tenants with theory followed directly by observed & evaluated training.
- Funding: Available to SMEs, are funding opportunities, known by CFE, to access all applied research, & reach expert staff & graduates.
- Incubation: CFE offers virtual incubation as short-term hot desk facilities so the tenant can have a tryout before taking initial capital investment.

- Matching: CFE provides tools for both founders & funders to communicate more efficiently & manage what is needed for a successful outcome: producing new shining stars.

Contact Us

cfe@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2609

Academic Development & Quality Assurance Center (ADQAC)

Introduction

The Academic Development & Quality Assurance Center was established in 2007 aiming at providing a technical support in the field of Quality Assurance to all constituents of the University & proposing developments of curricula & assessment methods in accordance with quality assurance criteria adopted at higher education institutions.

Vision

Excellency of the University in the areas of teaching & learning, scientific research & community services.

Mission

The Academic Development & Quality Assurance Center is committed to monitor & follow up the implementation of teaching & learning, scientific research & community services, according to the international quality assurance standards at higher education institutions.

Objectives

The Academic Development & Quality Assurance Center aims at evaluating the University academic performance, developing the educational & research policies, & enhancing community services & environmental development through the following objectives:

- Assisting the University to achieve its mission & vision.
- Proposing advanced academic programs to meet the market demands, & to increase the competitiveness of the University among its peers of local, regional & international higher education institutions.
- Developing the up-to-date educational policies at BAU & review the implemented quality assurance system to achieve excellence in education.
- Supporting the educational process through assessing the inputs & outputs of Key Performance Indicators (KPIs) of the educational process (academic staff members, non-academic staff members, students, graduates, external stakeholders, ...etc).
- Assisting in the adaptation of graduates to have the professional skills as well as skills in research & entrepreneurship.
- Promoting the cooperation with the community through Faculties' Advisory Committees & University Centers.

Services

- Monitoring the implementation of up-to-date techniques in teaching, learning & research, & assisting faculty members & students on the use of appropriate techniques in teaching & learning process, in order to achieve the intended learning outcomes.
- Providing Faculties with technical support related to the assessment of teaching & learning processes.
- Supporting Faculties' programmes to get international accreditation.
- Supporting student-centered learning system.

Contact Us

adqac@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2543

Language Center (LC)

Introduction

The Language Center was founded at the beginning of the academic year 2008-2009. It is located in Beirut Campus. The Center is an independent unit that is directly administered by the University President. It was established to satisfy the needs of English language proficiency due to the alteration of the medium of instruction to English & due to the requirements of the job market, the thing which adds to the benefit of the local community as a whole.

Vision

The Language Center aims to become a Center of excellence in the region & internationally where the teaching & learning of languages is concerned.

Mission

In keeping with BAU's vision of providing excellence in education & knowledge advancement through research & serving the region & the international community, the Language Center fulfills the essential role of equipping high-achieving university bound students, in all programs & at all levels, with the various language communication proficiency skills & with cultural awareness for coping with contemporary demands in order for them to become interactive, productive & cooperative individuals in the global community.

Objectives

The Language Center aims at enhancing the target language skills among learners in order to be able to use it fluently at both the communicative & the academic levels. Therefore, the scope of objectives covers the following:

- Promote competence in multi-lingual & intercultural communication.
- Support the overarching academic objectives of BAU.
- Provide BAU students & the general public with first-rate language instruction services.

- Improve students' linguistic competence in English and/or French & sharpen the skills necessary for academic purposes.
- Meet the language needs of matriculated national & international students at BAU.
- Offer tailored courses to meet the special needs of students.
- Participate in local & international conventions, conferences, seminars & workshops related to education & language learning.
- Provide Arabic language programs through the TAFL division to meet the needs of expatriate & foreign students.
- Establish communication venues with other institutions interested in languages, whether teaching or learning, to further cultural & educational exchange.
- Offer scientific & systematic consultations related to educational techniques & teacher training.

Services

- Offer & conduct Intensive English/French Courses in the three campuses.
- Offer & conduct TAFL courses (Teaching of Arabic for Speakers of other Languages).
- Offer & conduct other language courses such as Spanish in addition to prospective courses in German & Italian.
- Set BAU's English Language Entrance Exam.
- Set & administer the English Language Placement Test for external students.
- Conduct workshops for in-house & external instructors on the recent trends in education.

Contact Us

langc@bau.edu.lb

Tel.: +961 1 300110 ext.: 2366

Alumni & Careers Office

Introduction

To meet the needs of graduates & keep up with their aspirations, hopes & support them; Beirut Arab University has established the Alumni & Career Office in order to accompany their steps towards success & to create good work opportunities for graduates.

Vision

Act as a strong & effective binding between the university & its graduates & between the university & the community.

Mission

- Maintain continuous communication with university graduates.
- Meet notable university graduates & urge them to provide moral & financial support.
- Prepare graduating students to move from the learning environment to the professional environment.
- Strengthen relations with alumni.

Objectives

- Gather university graduates in Lebanon & abroad.
- Help graduates organize their relations with professional orders & unions.
- Encourage graduates to cooperate with each other in terms of unifying existing goals & help new graduates to find the suitable job.
- Study of the labor market & pursue opportunities & jobs available in & outside Lebanon.
- Support graduates morally, culturally, socially & develop their energy.
- Urge graduates to form lobbies such as alumni associations or communities in Lebanon & abroad, communicate with existing associations to support the university & its continuous development.

Services

- Relaying job vacancies to students on daily basis.
- Offering ID cards that will be used in all university facilities, libraries, fields & sport halls.
- Informing all alumni about university activities & events of the university.
- Celebrating an honoring day for alumni.
- Providing Internship & training for graduating students.
- Organizing social events for alumni & encourage them to participate in various university events.
- Benefiting from alumni experiences through organizing lectures delivered by prominent & notable alumni.
- Keeping all records of graduates & update them.
- Organizing the annual job fair that is held at BAU premises that gathers a good number of companies seeking to hire our alumni.

Contact Us

alumni@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2329

Human Rights Center (HRC)

Introduction

The Human Rights Center at Beirut Arab University (HRC-BAU) was established in 2009 as a specialized center independent of all the faculties & departments at the university.

Vision

Years from now the Center will have helped create a more harmonious community by exposing youth in Lebanon to human rights & helping them understand violations while acquiring the education, skills & resources necessary in an attempt to create the desired change & build a better future.

Mission

The HRC- BAU is a university initiative that assists students, & accordingly their communities, to a better understanding of their rights through raising awareness in the course of formal & non formal methods, thus complementing their education all through university for years & years after.

The center also strives to partner with national & international institutions & NGO's, & achieve its objectives through empowerment skills, access to data, students' development activities, & communal interaction.

Objectives

The Center strives to partner with national & international institutions & NGO's, & achieve its objectives through empowerment skills, access to data, students' development activities, & communal interaction.

Services

The Human Rights Center offers:

- Annual Regional Summer Courses on Human Rights;
- Annual NGO Fairs;
- Training courses & workshops that focus on various human rights related topics;
- Moot court competitions;
- Model of International Criminal Court;
- Exchange programs;
- Projects affiliated with the Legal clinics;
- Open discussions & debates;
- Screening of human rights related movies;
- International & national conferences related to human rights issues;
- Researches & country mappings.

Contact Us

hrc_bau@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2616

Media Center

Introduction

The Media Center was established in the 2007 to coordinate & expand media training activities at the University for students majoring in Mass Communication.

Vision

The Media Center aspires to be one of the foremost departments of mass communication & Media production by offering training programs based on quality education, scientific research, & international broadcast standards.

Mission

The Media Center seeks to provide students in the Mass Communication Division with a general training on the media equipment. Our aim is to expand our students' horizons with extra knowledge & skills at utilizing technology for them to have more chances to occupy various positions in the mass media industry. By extending its vision, the Media Center offers various workshops that are available to students from inside & outside the University.

Objectives

- Increase technical media skills of Mass Communication Students;
- Provide training sessions for interested people in the media domain;
- Serve as the only source of media archives for the University;
- Enhance the Center's audio-visual equipment through continuous upgrading;
- Use the Center as a production house as a result of joint ventures with TVs & media specialists.

Services

The Media Center offers:

- A compelling facility with best support & prices to TVs & independent Producer;
- Professional workshops with skilled trainers in their fields;
- Training for the Mass Communication students;
- Media coverage for the University events;
- Graphic Design that includes Concept Design, Illustration, Photo Retouching, Layout, & Print finishing.

Contact Us

media- Center@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2445

Research Center For Environment & Development (RCED)

Introduction

Research Center for Environment & Development (RCED) in Bekaa was established in 2011 in the context of Beirut Arab University efforts to build a sensible society, promote environmental equilibrium, & serve communities of rural regions. RCED stands as a platform to address aspects & tackle problems of environment & contribute to the appropriate management of natural resources & sustainable development of the country. As such, the ecological approach utilized by RCED treats the social, biological, & physical determinants of environmental protection as key goals of development.

Vision

RCED is envisaged to serve Lebanon through advancing knowledge & improving abilities to address the pressing challenges of environment & development with the spirit of sensible & sustainable use of ecosystem services.

Mission

RCED, with its multidisciplinary dimensions, aims to perform & stimulate high quality & creative endeavors to understand & recommend appropriate management approaches to various threats & challenges of Lebanon's natural resources. RCED focuses on fostering the participation & engagement of community members & gender equity through integrated research strategies that go beyond the scientific laboratory research framework to involve the socioeconomic aspects of sustainable development. This requires the coordination of social & natural science, applied integrated research, & innovative community engagement approaches with active mutually beneficial partnerships both in & outside BAU.

Objectives

- Conduct applied research to conserve natural resources towards the sustainable use & community development;
- Provide applied research internships for undergraduate & graduate students;
- Stimulate participation in national & international cooperation programs & interdisciplinary collaborative research networking;
- Establish community outreach programs & engagement activities;
- Enhance community environmental & public health awareness.

Services

- Water quality analysis;
- Expert consultancy in Industrial water treatment;
- Plant material of Lebanese medicinal plants;
- Women empowerment & capacity building training;
- Information Resources for local community;
- Student Internship programs

Contact Us

rced@bau.edu.lb

Tel.: +961 1 08 54 20 51

Center For Consultations (CC) Introduction

The Center for Consultations & Studies CCS at BAU was established in 1998 to create a link between the university & all sectors within the Lebanese community. The center deploys the resources & capabilities available at BAU & offers consultancy & quality control services as well as specialized professional training programs specific to the needs of organizations & institutions.

Vision

The Center for Consultations aims to achieve national & international eminence in various fields & to be recognized for its excellence & innovation in research & consultation.

Mission

The Center for Consultations at Beirut Arab University is dedicated to provide high quality consultation services & technical testing leveraging the extensive background of its experts & their cutting-edge experience in international consultancy & technical assistance.

Objectives

The objective of CC is to create a link between the University & society at large, & employ the university expertise in the service of the different social sectors. Therefore, the objectives of the Center are:

- Conduct master & detailed planning studies & guidelines for the General Directorate of Urban planning.
- Offer consultancy services for the Lebanese local municipalities.
- Provide all civil works related to structures, highways, airports & harbors, water purification stations, & surveying works by GPS technology with appropriate planning & designing.
- Offer quality control & laboratory analysis services.

Services

Consultations & Technical Testing

CC is a recognized leader in international consulting & technical testing. The Center teams are at work in countries across the Middle East, Arabian Gulf & Africa. The Center maintains a large group of multi-disciplinary experts from Beirut Arab University who have years of experience in international consultancy & technical assistance. The areas of consulting & technical assistance are:

- Architecture & Urban Planning
- Engineering Services
- Consultation & Environmental Research
- Medical & Pharmaceutical Services
- Administrative Development & Feasibility Studies
- Arbitration & Legal Counseling

Contact Us

cc@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2265

International Relations Office (IRO)

Introduction

The International Relations Office at Beirut Arab University was established on July 2011 within the framework of TIES Project.

Vision

The International Relations Office (IRO) at Beirut Arab University aspires to promote the University's international image as a global center of excellence in teaching & research & to support the quality of knowledge through global partnerships & mobility of students & staff.

Mission

The International Relations Office (IRO) at Beirut Arab University is responsible for establishing, managing & monitoring cooperation agreements & international projects with international institutions & for supporting exchange programs for students & staff. The office is also responsible for sustaining relationships with partners & representing the university abroad.

Objectives

- To strengthen academic cooperation with international higher education institutions.
- To promote an internationalization culture at BAU.
- To make BAU visible at the international level.
- To facilitate the mobility of international staff & students.
- To support international multidisciplinary research.

Services

- Initiating cooperation with institutions of higher education by signing international accords & agreements, strengthening, & maintaining agreements with existing partners through continuous & dynamic collaboration.
- Organizing joint projects, seminars & conferences with international partners.
- Promoting mobility programs in the university campuses.
- Following up & orienting students & staff in the mobility process.
- Monitoring & publicizing the main resources of publications from the international projects.

Contact Us

iro@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2303

Information Technology Administration

Introduction

The Information Technology Administration (IT) aims to provide services comparable to international standards. The mission of the Information Technology Administration (IT) is to offer support information technology architecture & accompanying services that support BAU's vision, mission, & goals. The IT commits itself to provide innovative, quality & sustainable solutions & services that meet the changing needs of the University to keep abreast with the demands of the society.

Objectives

- Provide effective technological support for audio/visual, computer, multimedia, voice, video, & web based applications & services to all areas of the University.
- Promote & facilitate the effective integration of technology into the basic mission of the University through planning, programming, training, consulting, & other support activities.
- Develop, enhance, & manage the university's enterprise networks to provide high speed, transparent, & highly functional connectivity among all information resources.
- Develop & maintain highly effective, reliable, secure, & innovative information systems to support instructional, administrative & research functions.
- Facilitate the collection, storage, security & integrity of electronic data while ensuring appropriate access.
- Promote new uses of information technology within the institution through the support for exploratory & innovative applications.
- Provide fast & reliable access to all information systems.

Services

The Information Technology Administration is responsible for the day to day running of the University electronic communication network (intranet & internet) which links all campuses of the University to a central network station located in the main campus. The Administration is also in charge of keeping & maintaining student records through the Student Management Information System Banner, through which all student-related operations & processes are performed, such as acceptance processes, registration processes, fees, grades & transcripts etc. Also, the Administration is responsible for the University Portal (i-connect) through which the students can communicate with the University administration & vice versa, perform on-line registrations, create virtual communications channels with instructors & colleagues in a paperless electronic environment. In addition to this, the administration is responsible for the development & maintenance of the University Website.

Contact Us

walidss@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2727

Technical Office (TEC)

Introduction

The Technical Office was established in 2008 to support BAU's outcome. It is committed to provide technical support through reports & publications in collaboration with academic & non-academic staff.

Vision

To achieve excellence in the publication & dissemination of information & produce internal & external reports & publications of high international standards with the aim of promoting a positive image of the University.

Mission

To provide high quality technical support through cooperating with the academic & non-academic staff by collecting & storing information as well as preparing & distributing publications & reports inside & outside BAU.

Objectives

- Achieving good governance standards in practice.
- Serving as a centralized source of trusted information & University publications.
- Seeking innovation & excellence in executing reports & publications.
- Promoting academic development & reinforcing BAU's belief in promoting a rich University life.
- Setting smart objectives for maintaining quality & managing time.
- Creating an effective communication & engagement strategy with internal & external parties.

Services

- Providing official up-to-date information about BAU to both internal & external sectors.
- Improving the quality of reports & publications through following up on the latest trends in structuring & editing to achieve workplace efficiency.
- Collaborating with the academic & non-academic staff to enhance the quality of reports & publications.
- Managing photo selection & supervising the layout & printing processes.
- Introducing innovative ideas & gathering necessary information to make sound decisions in publication.
- Offering technical support & archiving BAU publications as hard copies under appropriate storage conditions.
- Arranging the dissemination of office hard copy publications & resources when required.
- Establishing short-term & long-term publication schedules for all editorial projects.
- Revising & proofreading projects for accuracy, clarity, & consistency of content.
- Assisting in implementing the Visual Identity inside the University.

Contact Us

tec@bau.edu.lb

Tel.: +961 1 300110 **ext.:** 2600